



MOUNTAIN RIDGE JUNIOR HIGH
5525 West 10400 North
American Fork, UT 84003
(801) 763-7010 – Main Office
(801) 763-7018 – Office Fax
(801) 763-7016 – Counseling
(801) 763-7017 – Counseling Fax

**WELCOME TO MOUNTAIN RIDGE JUNIOR HIGH!!
OUR MISSION IS TO IGNITE A SPIRIT OF
DISCOVERY AND EMPOWER OUR SCHOOL
COMMUNITY.**

**TO REGISTER AS A NEW STUDENT YOU WILL NEED
THE FOLLOWING:**

🐾 BIRTH CERTIFICATE. The state requires that we see the original birth certificate, and we must make the copy of the birth certificate for the CUM folder. Wallet sized birth certificates are no longer accepted. If your child was born in Utah County you can visit www.co.utah.ut.us click on 'online service' for how to apply for a new birth certificate.

🐾 CUSTODY GUARDIANSHIP IN CASE OF DIVORCE. Only a Parent with "physical custody" can register a student. A COPY OF THE DIVORCE AGREEMENT IS REQUIRED to establish physical and custodial rights. Divorce papers must be signed by the judge. If you do not have a copy of these papers you can go to the following website and have them faxed to me.

Google

"County" (name of county you were divorced in)

Court Clerk (Find the phone number of the court clerk.)

You can call the court clerk and have the papers faxed to me for a nominal fee.

If student is NOT LIVING with the Custodial Guardian you must meet with
Student Services
Alpine School District
575 North 100 East
American Fork, UT 84003
(801) 756-8486

🐾 COMPLETE IMMUNIZATION RECORDS.

See Immunization Requirements for details.

If coming from out of the country, you must go to the health department before enrolling.



PROOF OF RESIDENCY. One of the following:

A Utility bill addressed to you at your new address; a notarized rental agreement; a home purchase agreement; a building permit; a letter from the builder on approved letterhead that building is in progress.



**TRANSCRIPT/REPORT CARD/
WITHDRAWAL FORM FROM PREVIOUS
SCHOOL.**



SPECIAL EDUCATION INFORMATION:

If your student has been serviced in Special Education classes you will need to contact the previous school to obtain a current copy of the IEP or 504. When we receive the copy, you will then meet with OUR Resource teacher to create your student's schedule.



COMPLETED REGISTRATION PACKET.

